

Natural Resources Management & Environmental Sciences Department SUPERVISOR EVALUATION OF ERSC/NR/SS INTERN

Intern: _____

Date: _____

Evaluation Period: _____ to _____

Sponsor: _____

Please complete this evaluation on the above named intern and submit to:
Internship Coordinator/Advisor, NRES Dept., Cal Poly, San Luis Obispo, CA 93407 by _____
(Last day of classes)

PERFORMANCE RATING SCALE

OUTSTANDING		ABOVE AVERAGE		AVERAGE		NEEDS IMPROVEMENT		
1	2	3	4	5	6	7	8	n/a

	1	2	3	4	5	6	7	8	n/a
1. Organizing Own Work									
2. Completing Assigned Tasks on Time									
3. Initiative									
4. Accuracy of Work									
5. Adaptability									
6. Ability to Get Along with Others - Teamwork									
7. Controlling Follow-up on Projects & Work Flow									
8. Processing Records, Reports & Documents									
9. Communicating with Staff & Superiors									
10. Judgment									
11. Resourcefulness - Originality									
12. Business Development Efforts & Results									
13. Appearance									

Describe the Intern's strengths? _____

Would you want this Intern working for your organization? _____

What would be a good, brief description of this Intern? _____

Signature of Supervisor: _____